

Office Automation & Productivity Expert

Gains of 100%, 500%, 1,000% or Greater!!

Greater Asset Utilization: *A fancy way of saying, “you already paid for it, now make it do something for you!”*

Something to think about...

What would you do if one of your most talented employees (*resources*) sat around all day long doing almost nothing?

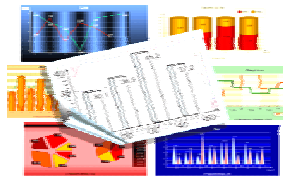
It might be happening! **I am talking about your computer desktop applications...**

Microsoft Office & Other Tools:

- Access Databases
- Excel Macros, Shared Data, & Analysis Reports
- Powerpoint
- Publisher
- Word Templates and Automated Document Systems
- Outlook Dashboards, Rules, & Custom Configuration
- OneNote

Google Apps, ZOHO Apps, and other free or nearly free tools;
Strategy and workshops on Office/Business Productivity;

Standardized configuration, analysis and reporting tools, training, macros, programming, network shared templates and data, tying Office into other systems (*SQL Server, Oracle, CRM, ERP, and web sites/web services*) are some of the valuable services I provide.

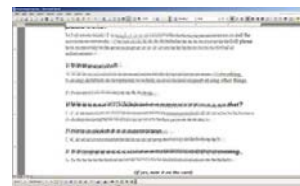
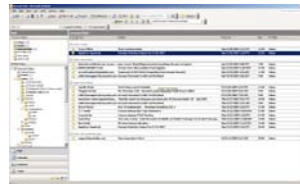


I focus on Microsoft Office and other desktop and web based application and customizations because these are the tools that your people use every day - **over and over**. This results in tremendous **opportunities for efficiency**.



3746 W. Denali Dr.,
Anthem, AZ 85086
480-294-7752
info@KreativeKnowledge.com

Dramatically Increased Productivity - on your desktop!!



Your computers and the people using them remain the most **underutilized asset** and most effective power tool available to **streamline the way you do business, make you more competitive, and increase revenue.**

Most companies have already paid for one of the most powerful tools to automate your business and yet it does little more than spell check, collect email, and add up simple lists of numbers.

Microsoft Office has **built in automation tools** to take tedious, time-consuming, and error-ridden tasks away from you and your workers—allowing you and your employees to concentrate on high-value, revenue generating, and business growth activities.

What kind of gains can you expect? Here are examples:

- 27 hours per week of manual labor turned into 30 minutes of push-button, error-free automation;
- 6 hours a day of contract document creation converted into a 5 minute automated document assembly process;
- Management and input into 20 spreadsheets to calculate commissions turned into a single-centralized and fully-automated process - saving 15+ hours per week and providing centralized comparative analysis not possible prior;

How many opportunities for efficiency are you missing?



I am Matthew Moran - founder of Kreative Knowledge.

If you are interested in realizing **increased productivity** across your organization, I can help. I have consulted numerous companies on Strategic IT initiatives and automation & training projects - producing dramatic results.

Additionally, I have authored numerous articles on the topic and speak nationally on value-added technology, professional development, and business agility.

A short conversation will cost you nothing but could lead to amazing results!